

STANDARD REQUEST FORM
Circulation of Annual Report

The Company Secretary,
Pakistan Refinery Limited,
Korangi Creek Road,
P.O. Box 4612,
Karachi - 75190.
E-mail: shehrzad.aminullah@prl.com.pk
Telephone No. (+92) 21 35122131-40

Dated: _____

Dear Sir,

Subject: **Request for Receiving of Annual Report of Pakistan Refinery Limited through Email**

This Request Form pertains to the notification of Securities and Exchange Commission of Pakistan (SECP) vide S.R.O. 787(I)/2014 dated September 8, 2014, for those shareholders/members who desire to receive the Annual Balance Sheet, Profit and Loss Account, Auditor's Report and Director's Report etc ("Annual Report") in future through email instead of receiving the same by Post/Courier. Hence those Shareholders/Members are advised to give their formal consent along with their valid/functional email address by filling out the below stated details and sending it to the Company Secretary.

I, _____ S/o, D/o, W/o
_____ being a registered Shareholder/Member of
Pakistan Refinery Limited with the particulars as mentioned below hereby
request that my name be added to the list of Shareholders of the Company
who opt for receiving Annual Report through email instead of sending the
same through post/courier.

Particulars	
Name of Shareholder/Member	
Folio No. / CDC ID No.	
CNIC/NICOP/ Passport No.	
Email Address	
Cell No. (if any)	

Yours truly,

Shareholder's Signature

(Note: The Company will send the printed accounts at the address as per CDC records / shareholders' register.)